



NATIONAL PENSION COMMISSION

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CIRCULAR

REF: INSP/CIR/SOD/18/02
DATE: 3 October 2018
TO: All Pension Fund Administrators
**SUBJECT: RE: FORWARDING OF REQUESTS FOR REFUNDS IN
RESPECT OF EMPLOYEES OF STATES AND LOCAL
GOVERNMENTS**

It has come to the Commission's attention that following the Circular referenced INSP/CIR/SOD/18/01 of 31 August 2018, some Pension Fund Administrators have been refusing to execute the approvals granted by the Benefits and Insurance Department of the Commission for refund of pension contributions of State and Local Government employees.

For purpose of clarity, all requests for refund of pension contributions in respect of employees of States and Local Governments are to be addressed to the States Operations Department for processing following which approvals would be granted by the Benefits and Insurance Department.

All Pension Fund Administrators are, therefore, to note this clarification and adhere strictly as well as execute all previous approvals granted by the Benefits and Insurance Department for refund of pension contributions to employees of States and Local Governments.

Please be guided accordingly.

Thank you.

Dan Ndackson
Head, States Operations