



NATIONAL PENSION COMMISSION

REF: PENCOM/INSP/CIR/SURV/12/03

DATE: 10 April, 2012

TO: All Pension Fund Administrators/Closed Pension Fund Administrators

SUBJECT: ADDENDUM TO CIRCULAR ON REQUIREMENTS FOR PFAs WITH FUNDS UNDER MANAGEMENT OF N100 BILLION & ABOVE AND NEW REQUIREMENTS FOR APPOINTMENTS TO BOARD AND TOP MANAGEMENT POSITIONS OF ALL PFAs

The Commission has received the response of the Pension Fund Operators Association of Nigeria (PenOP) and other stakeholders with respect to the Circular on Requirements for PFAs with Funds Under Management of ₦100 billion & above and New Requirements for Appointment to Board and Top Management Positions of all PFAs. Accordingly, it has reviewed the submissions and has approved the following as an addendum to the Circular:

A. Requirements For PFAs With Funds Under Management of ₦100 billion & Above

1. The creation of one Investment Department with two Units, one for RSA Fund and the other for other funds instead of two separate Investment Departments; and
2. The waiver of the requirement for a Chartered Financial Analyst (CFA) qualification for the position of Head of Investment. However, the supervising Executive Director of the Investment Department

should have relevant experience in investments in order to strengthen the investment function.

B. New requirements For Appointments to Board & Top Management Positions of All Pension Fund Administrators

1. That the requirement for experience in the financial sector should not apply to Legal/Company Secretary, Human Resources, Information Technology (ICT) and Administration Departments.

C. Opening of Branches in States

1. That where a PFA has 10,000 funded RSAs or more, the PFA should open a branch in that State so as to meet the requirements specified in the Commission's Circular on Branch Opening.

This addendum is with immediate effect.

All enquiries regarding this addendum should be directed to the undersigned.

Thank you.

M.Y. Datti
Head, Surveillance Department

