



NATIONAL PENSION COMMISSION

No. 174, ADETOKUNBO ADEMOLA CRESCENT
WUSE II, PMB 5170, WUSE,
ABUJA, NIGERIA

INVITATION FOR PRE-QUALIFICATION OF CONTRACTORS TO BID FOR THE PRINTING OF SECURITY DOCUMENTS

1.0 INTRODUCTION

The National Pension Commission (PenCom) established by the Pension Reform Act 2004 is desirous of printing of security documents for its operations.

As a result of this, the Commission hereby invites submissions from competent and reputable security printing companies with proven track record and verifiable evidence of having executed similar security printing works to indicate interest to pre-qualify for the printing work.

2.0 SCOPE OF THE PRINTING WORK

The scope of works shall include the printing of Security Documents with security features which shall incorporate the following:

1. Thermo-chromic Ink.
2. Solvent Sensitive Ink.
3. Aqua Fuge Ink.
4. Microtext Lettering.
5. Hologram.
6. UV Ink .
7. Security Background.
8. Invisible UV Numbering.

3.0 PRE-QUALIFICATION

Interested reputable contracting companies wishing to carry out the printing works are required to submit the following.

- a. Certified True Copies of Certificates of Incorporation, Memorandum and Articles of Association, Forms C.07 and C.02.
- b. Evidence of compliance with the provisions of the Pension Reform Act 2004.
- c. VAT Certificate of Registration.
- d. Evidence of company registration as a contractor with National Pension Commission in the appropriate category.
- e. Evidence of the Central Bank of Nigeria Accreditation on Security Printing and Related Documents in Nigeria.
- f. Verifiable documentary evidence of similar jobs successfully executed within the last three years with evidences of completion.
- g. Evidence of technical and financial capability.

- h. Reference letter from a reputable bank in Nigeria that would provide performance bond to cover project execution when awarded.

Interested parties should note that:

1. All claims must be adequately substantiated with documents and must be verifiable.
2. The Commission shall deal directly with only authorized officers of the interested companies and not with agents.
3. This pre-qualification exercise shall not be construed as a commitment on the part of the Commission to award contract to any one or even award any contract at all.
4. This advertisement is not an invitation to bid and should not be treated as such.

4.0 SUBMISSION OF PRE-QUALIFICATION DOCUMENTS

All pre-qualification applications must be submitted in properly sealed envelopes and marked "**PRE-QUALIFICATION FOR THE PRINTING OF SECURITY DOCUMENTS**" on the upper right corner of the envelope and addressed to:

The Director General
National Pension Commission
No. 174, Adetokunbo Ademola Crescent,
Wuse II,
Abuja, Nigeria.

The closing date of the submission of pre-qualification interest is 20 of July, 2010 at 11.00am.

Any application submitted late shall be disqualified.

5.0 OPENING OF PRE-QUALIFICATION SUBMISSIONS

Pre-qualification submissions received will be opened on the 20 July, 2010 at 11.30am at the Induction Hall on the ground floor of the Commission's office and all interested parties are invited to attend.

6.0 TENDER DOCUMENTS

Only pre-qualified contractors shall be notified and given Tender Documents thereafter to bid for the contract.

**Signed: Management
National Pension Commission**